

*Applicant Guide for*

# Graduate Admission System



*Last updated: 5 November 2015*

# Introduction

This **Guide** serves as a general reference for students who wish to apply to NUS graduate coursework / research programmes using the Graduate Admission System (GDA).

This **Guide** depicts the version of GDA having the release date of 12 November 2015.

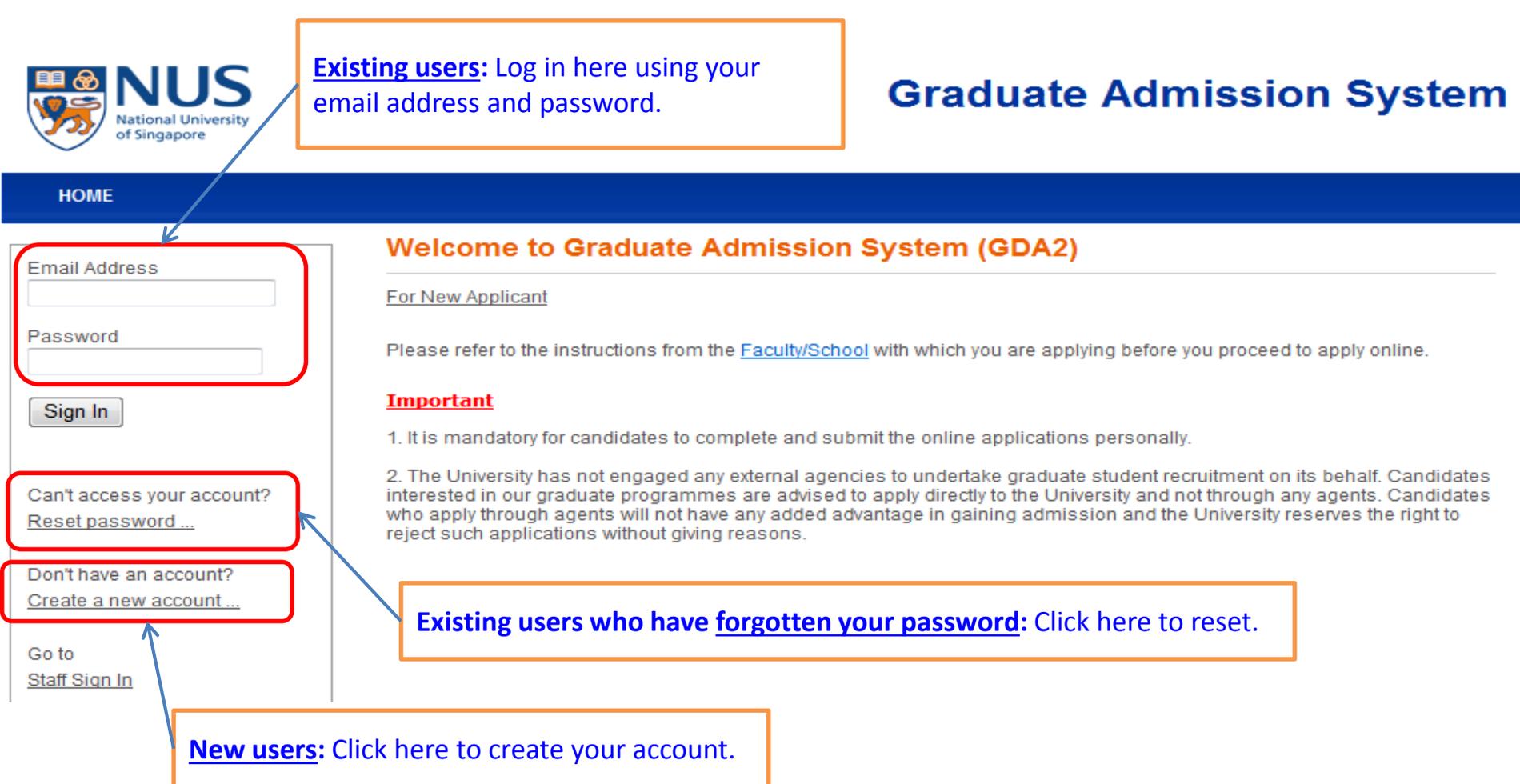
The information presented here are purely illustrative, and not reflective of actual admission information.

As the admission requirements will vary from programme to programme, please expect to encounter pages and instructions that are different from those shown in this **Guide**.

If you need assistance on your online application, please [contact](#) the respective Faculty / School that you are applying to directly.

## At the Login Page

Link to the Graduate Admission System: <https://inetapps.nus.edu.sg/GDA2/Home.aspx>



The screenshot shows the login page for the Graduate Admission System (GDA2). The page features a blue header with the NUS logo and the text "National University of Singapore". Below the header is a dark blue navigation bar with the word "HOME". The main content area is white and contains a login form on the left and a welcome message on the right. The login form includes fields for "Email Address" and "Password", a "Sign In" button, and links for "Reset password...", "Create a new account...", and "Staff Sign In". The welcome message includes a heading "Welcome to Graduate Admission System (GDA2)", a sub-heading "For New Applicant", and a paragraph of instructions. There are also "Important" notes and a list of two points. Annotations in orange boxes with blue arrows point to specific elements: "Existing users: Log in here using your email address and password." points to the login form; "Existing users who have forgotten your password: Click here to reset." points to the "Reset password..." link; "New users: Click here to create your account." points to the "Create a new account..." link.

**Existing users:** Log in here using your email address and password.

**Existing users who have forgotten your password:** Click here to reset.

**New users:** Click here to create your account.

**Graduate Admission System**

HOME

Email Address

Password

Sign In

Can't access your account?  
[Reset password...](#)

Don't have an account?  
[Create a new account...](#)

Go to  
[Staff Sign In](#)

**Welcome to Graduate Admission System (GDA2)**

For New Applicant

Please refer to the instructions from the [Faculty/School](#) with which you are applying before you proceed to apply online.

**Important**

1. It is mandatory for candidates to complete and submit the online applications personally.
2. The University has not engaged any external agencies to undertake graduate student recruitment on its behalf. Candidates interested in our graduate programmes are advised to apply directly to the University and not through any agents. Candidates who apply through agents will not have any added advantage in gaining admission and the University reserves the right to reject such applications without giving reasons.

## Create New Account

Email Address*	<input type="text" value="peter_tay@outlook.com"/>
Full Name*	<input type="text" value="Peter Tay"/>
Password (minimum 6 characters)*	<input type="password" value="●●●●●●"/>
Confirm Password (minimum 6 characters)*	<input type="password" value="●●●●●●"/>
Date of Birth (dd/mm/yyyy)*	<input type="text" value="10/03/1968"/>
	<input type="button" value="Create"/>

Your email address will also be your User ID.

If you forget your password, you can click on the “reset password” link on the main page. The link to authorize the password reset will be sent to this email address.

Hence it is important to remember the email address that you are using for your GDA account.

## Home

### Adding and Submitting Application to NUS Graduate Programme

- ▶ Click on “Basic Programme Info” at the left menu to start.
- ▶ Once you have started to “Apply” for a programme, the left menu will change to show the various sections that you are required to fill up.
- ▶ It is compulsory to fill up fields that are marked with an asterisk (\*).

*Remember to read the instructions on the homepage carefully.*

### Viewing Applications and Making Online Payment

- ▶ After submitting your application online, click on “View Applications/Make Payment” at the left menu to view your application (Application Form, Instructions, Checklist, Documents Upload, Application/Admission status).
- ▶ Click on the same link to make online payment for your submitted applications.  
(For other payment modes, please refer to the instructions page of your programme or approach the department administrator if you have queries.)

### Referee Details (applicable to certain programmes)

- ▶ Click on “Referee Details” at the left menu to create / edit / delete referee details, and to check for submission status of the online referee report.

### User Guide

- ▶ Click on this [link](#) to access the guide for applicants on using the NUS Graduate Admission System.

Click on “**Basic Programme Info**” to add, edit or submit your application to graduate programme.

## Basic Programme Information

For adding of new application:

- ▶ Click on the 'Create New Application' button below.

For submitting your application(s):

- ▶ 1. Choose the application that you want to submit and click on the 'Apply' hyperlink.
- ▶ 2. Read the instructions from the Faculty / School carefully.
- ▶ 3. Fill up the information as you step through the application process.

*Note: The page that you are on is saved when you click on the "Previous" or "Next" hyperlinks.*

- ▶ 4. The system will perform an application completeness check for the selected programme.
- ▶ 5. Once the above steps are completed, you will be prompted to fill up the declaration section.
- ▶ 6. Click on the 'Submit' button in the declaration page to complete your submission.
- ▶ 7. To make online payment for the application fee(s), please click "View Application/Make Payment" at the menu on the left.
- ▶ 8. If you wish to make changes to basic programme info for an application, please click "Edit".
- ▶ 9. If you are applying to multiple programmes within the same application cycle and wish to change your order of preference, please click on the "Up" and "Down" links as required.

Academic Year	Semester	Application Number	Programme	Application Status	Order of Preference	Action
2016/2017	1	<a href="#">2015051156</a>	Master of Science (Nursing)	Application Completed	1	
2015/2016	2	<a href="#">2015051092</a>	Master of Computing (MComp by Coursework)	Submitted online	1	
		<a href="#">2015051130</a>	Doctor of Philosophy (Malay Studies)	Submitted online	2	
2014/2015	2	<a href="#">2015051157</a>	Master of Computing (MComp by Coursework)	Pending online submission	1	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>

Create New Application

Click on "Create New Application" to add a brand new application. For existing applications which have yet to be submitted online, you can click on the relevant links to **Edit**, **Apply** or **Delete**.

[Edit](#) [Apply](#) [Delete](#)

# Create New Application

Fill up the relevant details for your application and then click on the Save button.

**\* Denotes required field**

Programme Type \*  Coursework  Research

Faculty \*

Programme\*

Department

Specialisation / Area of Study

Attached to Research Institute/Centre

Source of Finance

Other Source of Finance, please specify

Academic Load\*  Full-Time  Part-Time

If you intend to study on self-support, upload relevant documents such as pay slips and bank statements by clicking on this link.

If 'Self Support', please click [here](#) to upload pay slips and bank statements.

**Applicable for Research Programmes Only**

Proposed Supervisor  [Please Select Supervisor](#) [Clear](#)

Proposed Thesis Title/Area of Research

Informed Proposed Supervisor?  Yes  No

*Additional info applicable to graduate research programmes only*

Clicking on the “Apply” link will take you next to the Check Preference page.

HOME

SIGN OUT

## Check Preference

You are applying for: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

While you can apply for multiple programmes within the same application cycle, the applications can only be submitted one at a time.

If you wish to apply for multiple programmes, please add all the programmes in the previous page, and decide on the order of preference before proceeding. This is because the order of preference for the programmes applied cannot be changed after online submission has been done.

To change the order of preference, please return to the previous page. No action is required, if you are applying for one programme only.

Preference	Application Number	Academic Year	Semester	Programme	Application Status
1	2015051092	2015/2016	2	Master of Computing (MComp by Coursework)	Submitted online
2	2015051130	2015/2016	2	Doctor of Philosophy (Malay Studies)	Submitted online
3	2015051158	2015/2016	2	Doctor of Philosophy (Biomedical Engineering)	Pending online submission
4	2015051159	2015/2016	2	Doctor of Philosophy (Engineering & Tech Mgt)	Pending online submission

Previous

Next

Check for the order of preference before you proceed to “**Next**”. If you wish to amend the order, click on the “**Previous**” button.

*Note: Your order of preference is important when you apply for multiple programmes under the same Faculty / School within an application cycle.*

## Re-ordering of Preference

Click on the Up and Down links to re-order your preference.

**Before**

Academic Year	Semester	Application Number	Programme	Application Status	Order of Preference	Action	
2016/2017	1	<a href="#">2015051156</a>	Master of Science (Nursing)	Application Completed	1		
2015/2016	2	<a href="#">2015051092</a>	Master of Computing (MComp by Coursework)	Submitted online	1		
		<a href="#">2015051130</a>	Doctor of Philosophy (Malay Studies)	Submitted online	2		
		<a href="#">2015051158</a>	Doctor of Philosophy (Biomedical Engineering)	Pending online submission	3	<a href="#">Up</a> <a href="#">Down</a>	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>
		<a href="#">2015051159</a>	Doctor of Philosophy (Engineering & Tech Mgt)	Pending online submission	4	<a href="#">Up</a>	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>
2014/2015	2	<a href="#">2015051157</a>	Master of Computing (MComp by Coursework)	Pending online submission	1	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>	

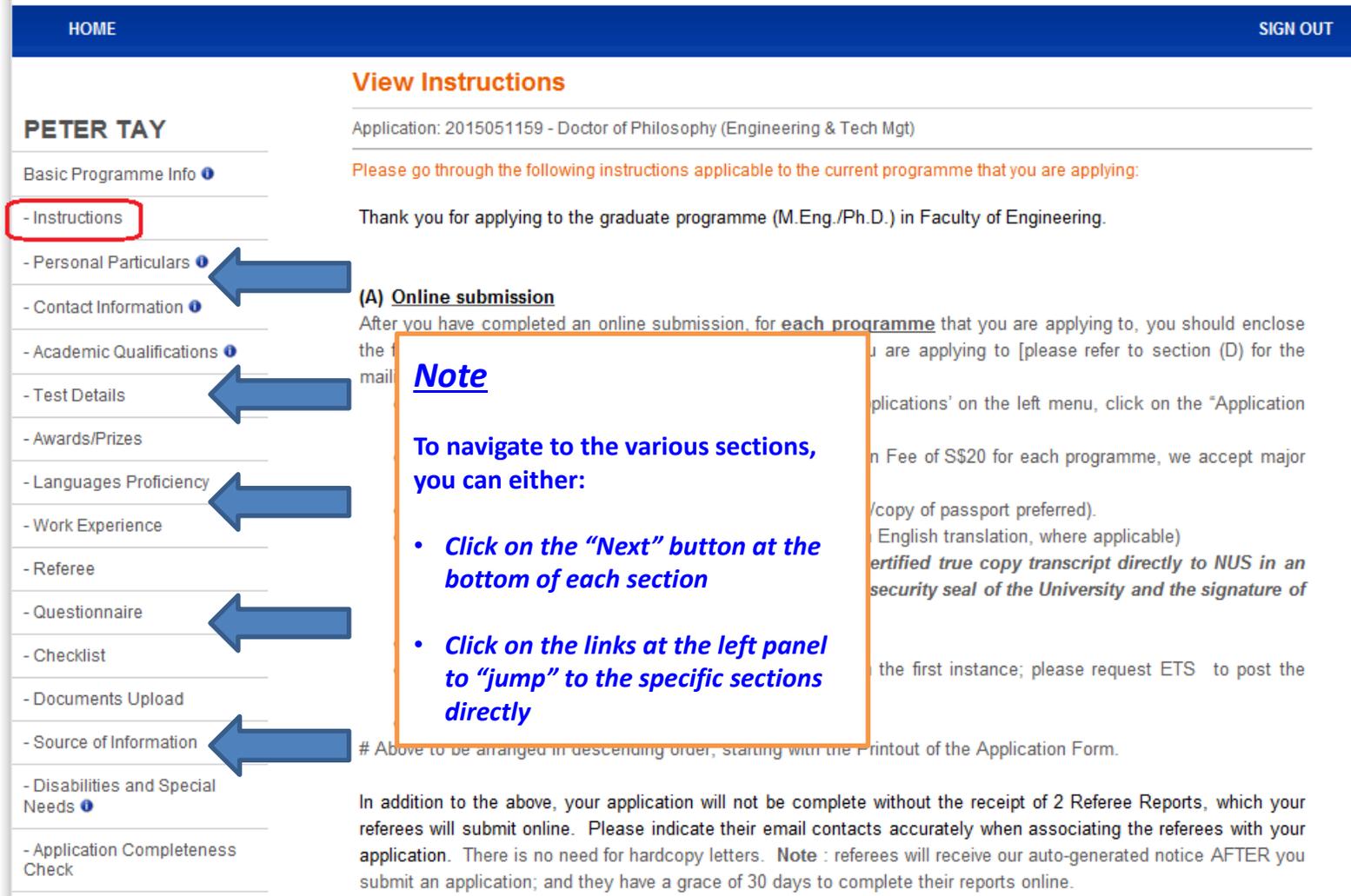
**After**

Academic Year	Semester	Application Number	Programme	Application Status	Order of Preference	Action	
2016/2017	1	<a href="#">2015051156</a>	Master of Science (Nursing)	Application Completed	1		
2015/2016	2	<a href="#">2015051092</a>	Master of Computing (MComp by Coursework)	Submitted online	1		
		<a href="#">2015051130</a>	Doctor of Philosophy (Malay Studies)	Submitted online	2		
		<a href="#">2015051159</a>	Doctor of Philosophy (Engineering & Tech Mgt)	Pending online submission	3	<a href="#">Up</a> <a href="#">Down</a>	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>
		<a href="#">2015051158</a>	Doctor of Philosophy (Biomedical Engineering)	Pending online submission	4	<a href="#">Up</a>	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>
2014/2015	2	<a href="#">2015051157</a>	Master of Computing (MComp by Coursework)	Pending online submission	1	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>	

Click on "Apply" again to proceed. At the Check Preference page, click on the "Next" button.

## View Instructions

Click on “Instructions” to view instructions from the Faculty / School that are applicable to the programme that you are applying. Follow these instructions carefully.



**HOME** **SIGN OUT**

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**View Instructions**

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**PETER TAY**

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

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Please go through the following instructions applicable to the current programme that you are applying:

Thank you for applying to the graduate programme (M.Eng./Ph.D.) in Faculty of Engineering.

**(A) Online submission**  
After you have completed an online submission, for each programme that you are applying to, you should enclose the following documents with your application: (please refer to section (D) for the list of documents to be submitted by mail)

**Note**  
To navigate to the various sections, you can either:

- Click on the “Next” button at the bottom of each section
- Click on the links at the left panel to “jump” to the specific sections directly

# Above to be arranged in descending order, starting with the Printout of the Application Form.

In addition to the above, your application will not be complete without the receipt of 2 Referee Reports, which your referees will submit online. Please indicate their email contacts accurately when associating the referees with your application. There is no need for hardcopy letters. **Note** : referees will receive our auto-generated notice AFTER you submit an application; and they have a grace of 30 days to complete their reports online.

**Left Panel Menu:**

- Instructions
- Personal Particulars
- Contact Information
- Academic Qualifications
- Test Details
- Awards/Prizes
- Languages Proficiency
- Work Experience
- Referee
- Questionnaire
- Checklist
- Documents Upload
- Source of Information
- Disabilities and Special Needs
- Application Completeness Check

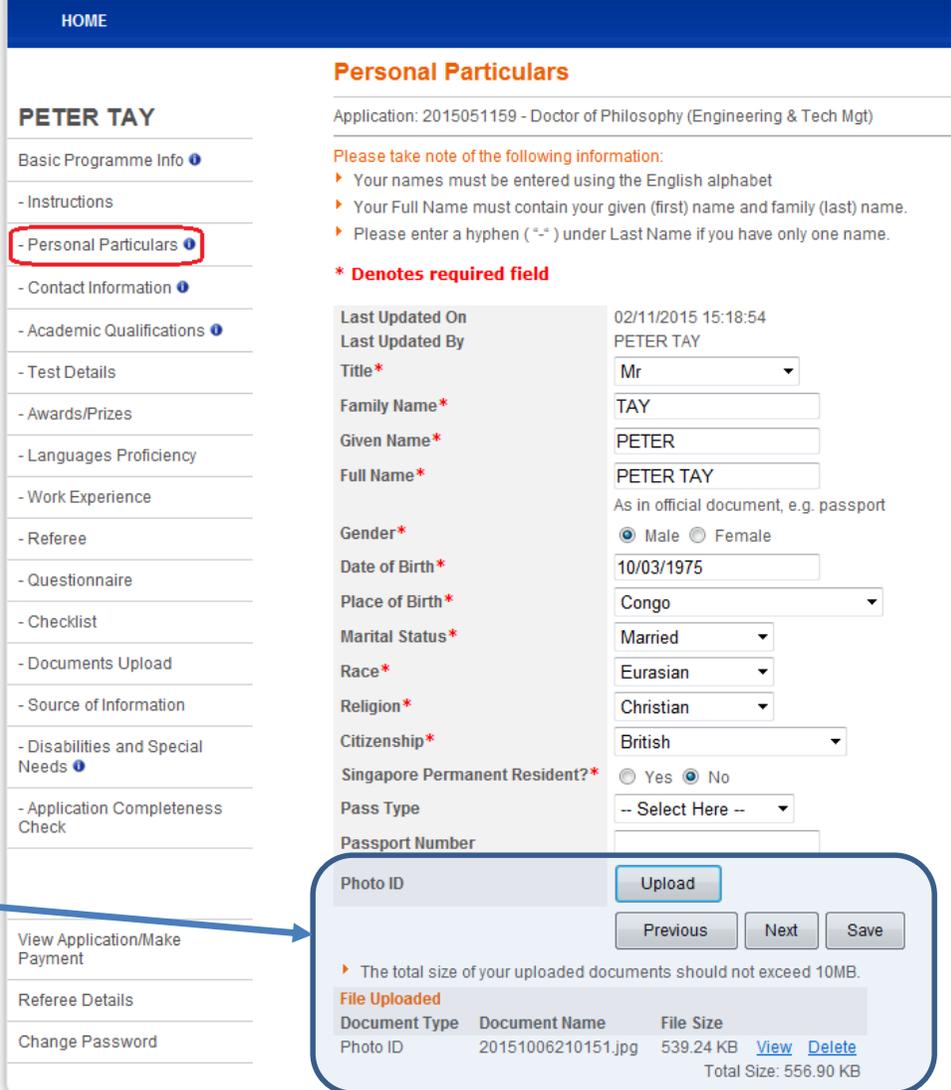
# Personal Particulars

Click on “Personal Particulars” to fill in required personal information such as name, gender, date of birth and citizenship.

Some other information will also be required based on the info that you provide (e.g. NRIC number for Singapore Citizens / Permanent Residents).

You can click on the “Upload” button to upload scanned copy of your Photo ID (such as National Identification Card, Passport, Driver’s License etc).

The uploaded document will be indicated at the bottom of the Personal Particulars Page.



HOME

**PETER TAY**

Basic Programme Info ⓘ

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- Contact Information ⓘ
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- Source of Information
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- Application Completeness Check

View Application/Make Payment

Referee Details

Change Password

### Personal Particulars

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

Please take note of the following information:

- ▶ Your names must be entered using the English alphabet
- ▶ Your Full Name must contain your given (first) name and family (last) name.
- ▶ Please enter a hyphen (“-”) under Last Name if you have only one name.

\* Denotes required field

Last Updated On: 02/11/2015 15:18:54  
Last Updated By: PETER TAY

Title\*: Mr

Family Name\*: TAY

Given Name\*: PETER

Full Name\*: PETER TAY

As in official document, e.g. passport

Gender\*:  Male  Female

Date of Birth\*: 10/03/1975

Place of Birth\*: Congo

Marital Status\*: Married

Race\*: Eurasian

Religion\*: Christian

Citizenship\*: British

Singapore Permanent Resident?\*:  Yes  No

Pass Type: -- Select Here --

Passport Number: [Empty]

Photo ID [Upload]

Previous Next Save

▶ The total size of your uploaded documents should not exceed 10MB.

**File Uploaded**

Document Type	Document Name	File Size	
Photo ID	20151006210151.jpg	539.24 KB	<a href="#">View</a> <a href="#">Delete</a>
		Total Size: 556.90 KB	

# Contact Information

Click on “Contact Information” to fill in your personal contact, mailing contact and next of kin contact.

**PETER TAY**

- Basic Programme Info ⓘ
- Instructions
- Personal Particulars ⓘ
- Contact Information ⓘ**
- Academic Qualifications ⓘ
- Test Details
- Awards/Prizes

## Contact Information

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

### Instructions

- ▶ Please provide information on your Personal Contact and Next of Kin Contact (compulsory).
- ▶ Please also provide information on your Mailing Contact where applicable (optional).

Contact Type	Primary Email Address	Primary Phone Number	Alternate Phone Number	Modify
Personal Contact	peter_tay@yahoo.com.sg	65-1234567		<a href="#">Edit</a>
Mailing Contact	No Record Found.			<a href="#">Add</a>
Next of Kin Contact	next_of_kin@hotmail.com	65-91234567		<a href="#">Edit</a>

[Previous](#) [Next](#)

- Academic Qualifications ⓘ
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- Disabilities and Special Needs ⓘ
- Application Completeness Check
- View Application/Make Payment
- Referee Details
- Change Password

## Contact Information

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

### Instructions

- ▶ Please provide information on your Personal Contact and Next of Kin Contact (compulsory).
- ▶ Please also provide information on your Mailing Contact where applicable (optional).

Contact Type	Primary Email Address	Primary Phone Number	Alternate Phone Number	Modify
Personal Contact	peter_tay@yahoo.com.sg	65-1234567		<a href="#">Edit</a>
Mailing Contact	No Record Found.			<a href="#">Add</a>
Next of Kin Contact	next_of_kin@hotmail.com	65-91234567		<a href="#">Edit</a>

### Edit Personal Contact Information

Please take note of the following information:

- ▶ The email address that you use to login to this system is the same as the primary email address on this page. If you change the primary email address here, please remember to use the new email address to login.
- ▶ Postal code is required if the country is Singapore

#### \* Denotes required field

**Primary Email Address\***  
*(This is also your login email address)*

**Alternate Email Address**

**Primary Phone Number\***  
  
CountryCode-AreaCode-PhoneNumber  
 e.g. 44-121-1234567 (for foreign number), 65-91234567 (for Singapore number)

**Primary Phone Type\***

**Alternate Phone Number**

**Alternate Phone Type**

**Address\***

**Country\***

**Postal Code**

**Skype ID (For interview if applicable)**

[Save](#) [Cancel](#)

Click on the “Edit” or “Add” links to fill in the contact info under the respective pages.

Note that personal contact and next of kin contact info are compulsory, while mailing contact is optional.

# Academic Qualifications

Click on “Academic Qualifications” and input your qualifications in reverse chronological order.

## PETER TAY

Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

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- Documents Upload

## Academic Qualifications

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

### Instructions

- ▶ Please key in your academic qualifications in reverse chronological order (i.e. from the latest to the earliest).
- ▶ Only academic qualifications that are relevant to the programme applied should be provided.

Qualification Type	Qualification Name	Specialisation	Modify
1 MASTER	MBA (ACCOUNTANCY)	Accountancy	<a href="#">Edit</a> <a href="#">Delete</a>
2 1ST BACHELOR'S DEGREE	BACHELOR OF ARTS	Applied Linguistics	<a href="#">Edit</a> <a href="#">Delete</a>

Upload Academic Transcript

Upload Degree Scroll

Add

Previous

Next

- ▶ The total size of your uploaded documents should not exceed 10MB.

### Files Uploaded

Document Type	Document Name	File Size	
Transcript	transcript.pdf	82.86 KB	<a href="#">View</a> <a href="#">Delete</a>
Degree Scroll	degree scroll.pdf	82.62 KB	<a href="#">View</a> <a href="#">Delete</a>

Total Size: 722.38 KB

You can click on “Upload Academic Transcript” and “Upload Degree Scroll” to upload softcopies of these documents at this section.

# Add Academic Qualification

## Add Academic Qualification

Application: 2015051157 - Master of Computing (MComp by Coursework)

Qualification Type	Qualification Name	Specialisation	Modify
1 MASTER	MBA (ACCOUNTANCY)	Accountancy	<a href="#">Edit</a> <a href="#">Delete</a>
2 1ST BACHELOR'S DEGREE	BACHELOR OF ARTS	Applied Linguistics	<a href="#">Edit</a> <a href="#">Delete</a>

### [Add Qualification](#)

\* Denotes required field

Qualification Name\*  ←

Other (please specify)

Qualification Type\* -- Select Here --

Specialisation/Field of Study\* -- Select Here --

Other (please specify)

Location of University/Institute\* -- Select Here --

Name of University/Institute\* -- Select Here --

Other (please specify)

Please key in the name of your University/Institute if you are unable to find it under the drop down list.

Name of College/Campus (if any)

Programme Type  Full-Time  Part-Time  Distance-Learning

Programme Level -- Select Here --

Completed Programme?\* -- Select Here --

Programme Start Date\*

GPA/CAP/Average Marks

Best Possible Score

For example: If you have a Grade Point Average (GPA) score of 4.8/5.0, please key 4.8 under GPA/CAP/Average Marks and 5.0 under Best Possible Score.

Academic Rank/Position

For example: If you are the 3rd highest ranked student from a cohort of 80, please key 3/80 under Academic Rank/Position.

Is this programme subsidized by Singapore Government or sponsored by any Singapore Government Agency?\*  Yes  No

[Back](#)

### Step 1

Click on the "Search" link, then input key words on the next page to search for related qualifications.

### Select Academic Qualification

Application: 2015051144 - Master Of Science (Electrical Engineering)

#### Instructions

- Provide key words related to your qualification and click "Search" to view the list of relevant qualifications.
- Select your qualification by clicking on it. You will then be taken back to the main Academic Qualifications page.

analytics

Qualification Name

- [BACHELOR OF SCIENCE \(BUSINESS ANALYTICS\)](#)
- [GRAD DIP IN ENTERPRISE BUSINESS ANALYTICS](#)
- [MASTER OF SCIENCE \(BUSINESS ANALYTICS\)](#)
- [MASTER OF SCIENCE \(BUSINESS ANALYTICS\)](#)
- [MASTER OF TECHNOLOGY \(ENTERPRISE BIZ ANALYTICS\)](#)

[Cancel](#)



### Step 2

Click on the relevant qualification. You will then be taken back to the Add Academic Qualification page with that qualification selected.

\* Denotes required field

Qualification Name\*  [Search](#)

Other (please specify)

Qualification Type\* -- Select Here --

Specialisation/Field of Study\* -- Select Here --

### Step 3

Proceed to key in the rest of the information and click on the "Save" button when done.

## Awards/Prizes

**PETER TAY**

- Basic Programme Info
- Instructions
- Personal Particulars
- Contact Information
- Academic Qualifications
- Test Details
- Awards/Prizes

### Awards/Prizes

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

Type	Awarding Body	Date of Award/Prize	Modify
No record(s) found.			

Add
Previous
Next

Step 1: Click on the “Add” button.



**PETER TAY**

- Basic Programme Info
- Instructions
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- Awards/Prizes
- Languages Proficiency

### Add Award/Prize

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

Type	Awarding Body	Date of Award/Prize	Modify
* Denotes required field			
Type*	-- Select Here --		
Awarding Body*	<input type="text"/>		
Name of Award/Prize*	<input type="text"/>		
Details of Award/Prize*	<input type="text"/>		
Date of Award/Prize*	<input type="text"/>		

Save
Cancel

Step 2: Fill in the relevant information then click on “Save”.

*It is not mandatory to fill up these sections.*

## Test Details

**PETER TAY**

- Basic Programme Info
- Instructions
- Personal Particulars
- Contact Information
- Academic Qualifications
- Test Details

### Test Details

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

**Instructions**

- ▶ To add test details (such as GRE, TOEFL, IELTS), click the Add link and then select the relevant Test Type.

Test Type	Test Date	Registration Number	Modify
No Record Found.			

Add
Previous
Next

## Language Proficiency

**PETER TAY**

- Basic Programme Info
- Instructions
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- Contact Information
- Academic Qualifications
- Test Details
- Awards/Prizes
- Languages Proficiency

### Languages Proficiency

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

Languages	Other Language	Spoken	Written	Modify
No record(s) found.				

Add
Previous
Next

# Work Experience

Click on “Work Experience” and input your employment history in reverse chronological order.

### PETER TAY

- Basic Programme Info ⓘ
- Instructions
- Personal Particulars ⓘ
- Contact Information ⓘ
- Academic Qualifications ⓘ
- Test Details
- Awards/Prizes
- Languages Proficiency
- Work Experience**
- References

## Work Experience

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

	Position Held	Name of Company	Date Employed (From)	Date Employed (To)	Modify
1	Auditor	AAA	15/10/2013	29/10/2015	<a href="#">Edit</a> <a href="#">Delete</a>
2	Temp Clerk	BBB	06/10/2011	01/10/2013	<a href="#">Edit</a> <a href="#">Delete</a>

Years of Working Experience (Total Duration) : 4 Year(s) 0 Month(s)

The total number of years of working experience will be computed and displayed. This is to help you to check for accuracy of the dates that you have keyed in.

You can also upload supporting documents (such as your resume) at this page, by clicking on the “Upload Supporting Doc” button.

If you do not have any working experience at the point of application, you can leave this section blank.

## PETER TAY

Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

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- Academic Qualifications ⓘ

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- Documents Upload

- Source of Information

- Disabilities and Special Needs ⓘ

- Application Completeness Check

## Work Experience

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

	Position Held	Name of Company	Date Employed (From)	Date Employed (To)	Modify
1	Auditor	AAA	15/10/2013	29/10/2015	<a href="#">Edit</a> <a href="#">Delete</a>
2	Temp Clerk	BBB	06/10/2011	01/10/2013	<a href="#">Edit</a> <a href="#">Delete</a>

Years of Working Experience (Total Duration) : 4 Year(s) 0 Month(s)

Please take note of the following information:

▶ To indicate in reverse chronological order (latest employment first)

**\* Denotes required field**

Date Employed (From)*	<input type="text"/>
Date Employed (To)	<input type="text"/>
Country of Employment*	-- Select Here --
City of Employment	<input type="text"/>
Name of Company*	<input type="text"/>
Position Held*	<input type="text"/>
Industry Sector*	-- Select Here --
Nature of Organisation*	-- Select Here --
Type of Employment	<input type="radio"/> Full-Time <input type="radio"/> Part-Time
Please describe your main job responsibilities.*	<input type="text"/>

Maximum 300 characters

**Membership/Publications**

PETER TAY

Membership of Professional Institutions or Societies

Name of Organisation	Position / Type of Membership	From Date	To Date	Modify
No record(s) found.				

Publications

Name of Journal / Conference	Title of Paper	Modify
No record(s) found.		

- Instructions

- Personal Particulars

- Contact Information

- Academic Qualifications

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

**- Membership/Publications**

**Membership/Publications**

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

Membership of Professional Institutions or Societies

Name of Organisation	Position / Type of Membership	From Date	To Date	Modify
No record(s) found.				

**\* Denotes required field**

Position / Type of Membership\*

Name of Organisation\*

From Date\*

To Date

**Membership/Publications**

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

Publications

Name of Journal / Conference	Title of Paper	Modify
No record(s) found.		

**\* Denotes required field**

Type\*

Name of Journal / Conference\*

Level of Journal / Conference

Title of Paper\*

Date of Publication (i.e. Year, Volume Series etc.)

Impact Factor of Journal

Conference Start Date

Conference End Date

Comments

If the Faculty / School requires referee report(s) for your application to the programme, click on “Referee” to provide info on your referee(s) and assign them to your application.

**Referee**

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

**Instructions**

- Please refer to instructions from the Faculty / School on the number of referees to assign for this application.
- Your referee(s) will be receiving an email notification on submission of referee report immediately after you have submitted your application online.
- The deadline of submission of referee report will be 14 days from the date of email notification.

Name	Email	Telephone	Report Status	Modify	Report
No record(s) found.					

**Step 1:** Click on “Assign Referee” button.

## Assign Referee

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

**Instructions**

- Step 1: Click “Create New Referee” to key in details of the referee(s) that you wish to assign for this application.
- Step 2: Check against the referee(s) that you wish to assign and then click on the “Assign” button to complete the referee assignment.

Name	Email	Telephone	Report Status	Modify	Report
No record(s) found.					

## Create Referee Details

Please take note of the following information:

- As you will not be able to edit or delete a referee’s details after assigning him / her to an application, please double-check that the referee details are accurate before assigning your referees.
- Click on “View” to view the status of referee report submission (if applicable).

Name	Email	Telephone	Status	Modify
1	Gmail <a href="#">hsongshang@gmail.com</a>	65-97654321	<a href="#">View</a>	
2	Hotmail <a href="#">hsongshang@hotmail.com</a>	65-1234567	<a href="#">View</a>	<a href="#">Edit</a> <a href="#">Delete</a>

**\* Denotes required field**

Title

Referee Name\*

Designation\*

Organisation\*

Email\*

Telephone\*

CountryCode-AreaCode-PhoneNumber  
e.g. 44-121-1234567 (for foreign number), 65-91234567 (for Singapore number)

Alternate Telephone

CountryCode-AreaCode-PhoneNumber  
e.g. 44-121-1234567 (for foreign number), 65-91234567 (for Singapore number)

**Step 2b:** If referee record(s) not created yet, click on “Create New Referee” instead. On the next page, key in referee details, click “Save” and “Next”. Then do Step 2a to assign referee.

**All Referees**

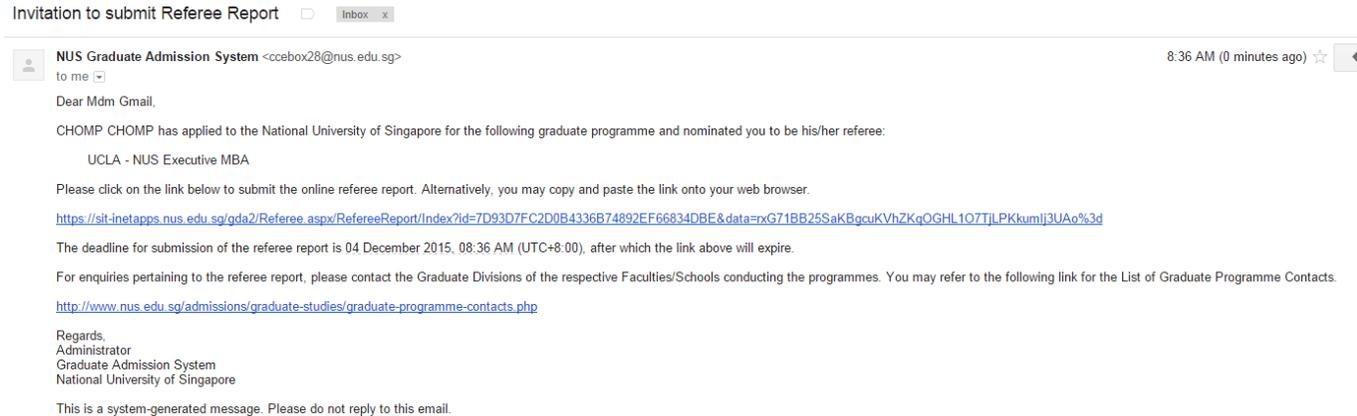
Select	Name	Email	Telephone
<input checked="" type="checkbox"/>	Gmail	<a href="#">hsongshang@gmail.com</a>	65-97654321
<input checked="" type="checkbox"/>	Hotmail	<a href="#">hsongshang@hotmail.com</a>	65-1234567

**Step 2a:** If referee record(s) are already created, check against the record(s) and then click on “Assign”.

*Note: Referee record can also be created by clicking on Referee Details > Create New Referee*

# Submission of Referee Report

Upon your online submission of application (refer to slide 29), your referee(s) will receive an email notification inviting them to submit their report online.



*Your referees are given a **deadline of 14 days** from the date of the email notification to submit their referee report (i.e. the link provide in the email notification will expire after 14 days).*

Some Faculties / Schools allow applicants to manually trigger the email notification to their referee before the application is submitted online. If the programme that you are applying to allows for this, you can trigger the email at the Referee Details page (slide 34). Thereafter, your referee(s) will not receive a second email notification if they have submitted their report by the time you submit your application online.

PETER TAY

Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

- Membership/Publications

- Referee

- Essay

## Essay

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

### \* Denotes required field

- 1) a) What are your organization's strengths and weaknesses? What are the main opportunities and challenges that your organization will face in the coming years? \*
- b) Based on what you say in Question 2(a), please suggest a strategy that your organization should adopt in order to stay relevant and effective.

(Maximum 3500 characters)

Previous

Next

Save

There are some programmes which require applicants to submit essay(s) as part of their application.

Please note that questions that have been marked with the asterisk (\*) are mandatory.

## PETER TAY

### Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

- Membership/Publications

- Referee

- Essay

- Questionnaire

## Questionnaire

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

### \* Denotes required field

1) Are you a self-financed student? (International applicants must submit documentary proof of their ability to support their study (e.g. a bank statement) indicating minimum amount (living expenses of S\$18,000 per year, tuition and miscellaneous student fees) to sustain them for the normal duration of their programme.) \*

Yes  No

2) APPLICATION: Are you applying to any other graduate programme at NUS for the same academic year? If yes, please identify them.

(Maximum 500 characters)

3) Do you wish to be considered for admission if your research scholarship application is not successful? (Yes/No/Not applicable) \*

(Maximum 500 characters)

Likewise, some programmes which require applicants to answer a questionnaire as part of their application. Questions that have been marked with the asterisk (\*) are mandatory.

## PETER TAY

### Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

- Membership/Publications

- Referee

- Essay

- Questionnaire

**Checklist**

## View Checklist

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

### Checklist of items required to be submitted along with the online application:

- 1 Test Score (eg GRE, GMAT, TOEFL, IELTS)
- 2 Received physical application form
- 3 Copy of Employ'm't Pass/WorkPermit/S-Pas
- 4 Copy of Financial Statement
- 5 Passport Photo
- 6 Resume/CV
- 7 Test Score - GRE
- 8 Test Score - TOEFL
- 9 Test Score - IELTS
- 10 Motivation Letter

Referee Name	Referee Status
Gmail	X

Previous

Next

The majority of programmes also display a checklist for applicants to take note of what documents are required for submission as part of the application process.

PETER TAY

Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

- Membership/Publications

- Referee

- Essay

- Questionnaire

- Checklist

- Documents Upload

## Documents Upload

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

Please take note of the following information:

- ▶ This section allows you to view / delete supporting documents which you have earlier uploaded at the preceding sections.
- ▶ You can also upload additional supporting documents under Document Type "Others" here by clicking the "Add" link. Only documents with extension \*.bmp, \*.doc, \*.docx, \*.gif, \*.jpeg, \*.jpg, \*.pdf, \*.png, \*.tif or \*.txt are accepted.
- ▶ To upload / re-upload documents under other Document Types (such as Degree Scroll), please navigate to the respective section and upload from there.
- ▶ The total size of your uploaded documents should not exceed 10MB.

### Documents Uploaded

Document Type	Document Name	File Size		
Photo ID	20151006210151.jpg	539.24 KB	<a href="#">View</a>	<a href="#">Delete</a>
Transcript	transcript.pdf	82.86 KB	<a href="#">View</a>	<a href="#">Delete</a>
Degree Scroll	degree scroll.pdf	82.62 KB	<a href="#">View</a>	<a href="#">Delete</a>

Total Size: 704.72 KB

Add

Previous

Next

At the "Documents Upload" page, you can view / delete the documents that you have uploaded at the other Sections.

You can also upload additional documents here under the Document Type "Others" by clicking the "Add" button.

HOME SIGN OUT

---

**PETER TAY**

- Basic Programme Info ⓘ
- Instructions
- Personal Particulars ⓘ
- Contact Information ⓘ
- Academic Qualifications ⓘ
- Test Details
- Awards/Prizes
- Languages Proficiency
- Work Experience
- Referee
- Questionnaire
- Checklist
- Documents Upload
- Source of Information**
- Disabilities and Special Needs ⓘ
- Application Completeness Check
- View Application/Make Payment
- Referee Details
- Change Password

---

### Source Of Information

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

Please indicate where and when you first heard of our programme. At least one source must be indicated.

**Internet (Website/Search engine)**

Characters left: 300  
(Maximum 300 characters)

**Educational Fair (City/Year)**

Characters left: 300  
(Maximum 300 characters)

**Information Session (City/Year)**

Characters left: 300  
(Maximum 300 characters)

**Printed Advertisement (please specify which source)**

Characters left: 300  
(Maximum 300 characters)

**Online Advertisement (please specify which source)**

Characters left: 300  
(Maximum 300 characters)

**Educational Guide (please specify which source)**

Characters left: 300  
(Maximum 300 characters)

**Alumnus'/Student's Recommendation (please specify name of student, if recommended)**

Characters left: 300  
(Maximum 300 characters)

**Others (please specify which source)**

Characters left: 300  
(Maximum 300 characters)

Indicate at least one source of information.

## PETER TAY

Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

- Referee

- Questionnaire

- Checklist

- Documents Upload

- Source of Information

- Disabilities and Special Needs ⓘ

## Disabilities and Special Needs

Application: 2015051159 - Doctor of Philosophy (Engineering & Tech Mgt)

### \* Denotes required field

1) Have you had or do you have any communicable disease, mental illness, colour blindness, and/or disability (including but not limited to chronic illness, visual or other physical constraints or limitations), which may or may not cause you to require special assistance or facilities while studying at the University?\*

Yes  No

2) If 'YES', please provide all relevant information below. This information will allow the University to develop a complete profile of an applicant and to determine whether he/she might need additional resources in his/her studies. The University, however, does not guarantee the provision of special aid (financial or otherwise) to any students.

Characters left: 300

### 3) Any Other Information?

Characters left: 300

## PETER TAY

### Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

- Work Experience

- Referee

- Questionnaire

- Documents Upload

- Source of Information

- Disabilities and Special Needs ⓘ

- Application Completeness Check

## Application Completeness Check

Application: 2015051157 - Master of Computing (MComp by Coursework)

### Note

- ▶ This check ensures that all the required sections are completed before you submit the online application.
- ▶ Remember to complete your application by making fee payment / submitting supporting documents as per instructions from the Faculty / School.

Your application cannot pass the Application Completeness Check due to the reason(s), as highlighted below in red. Please review and fill up the required Sections before running the Application Completeness Check again.

### Section : Referee

- ▶ Referee(s) are required for this application. Please assign 1 or more referees to the applied programme. The instructions from the Faculty / School would indicate the number of referees required.

### Section : Questionnaire

- ▶ Questionnaire Section is required

Your application has some non-compulsory Section(s) that is/are incomplete, as indicated below in blue. Please complete these Sections if they are relevant in proving your credentials and suitability for the programme.

### Section : Test Details

### Section : Languages Proficiency

Previous

You can click on the “Application Completeness Check” at any point of your application to check for outstanding sections that you need to fill up before you can submit the application online.

## Application Completeness Check

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

The application has passed the Application Completeness Status Check.  
Please click on the "Next" button below when you are ready to make declarations and submit this application online.  
Your application has some non-compulsory Section(s) that is/are incomplete, as indicated below in blue. Please complete these Sections if they are relevant in proving your credentials and suitability for the programme.

Section : Test Details

Section : Languages Proficiency

Section : Membership/Publications

Previous

Next

You will "pass" the Application Completeness Check when all the compulsory sections / questions have been filled up.

After you have double-checked on incomplete optional pages and are ready to submit your application online, click on the "Next" button.

Please note that your application will only be complete when you have submitted all the required documents as indicated in the instructions / checklist from the Faculty / School.

# Online Declarations & Application Submission

## Declarations

Application: 2015051158 - Doctor of Philosophy (Biomedical Engineering)

- ▶ I declare that the information provided by me in connection with this application is true and complete.
- ▶ I understand that any inaccurate, incomplete or false information given or omission of material information required shall render this application invalid and NUS may at its discretion withdraw any offer of acceptance made to me on the basis of such information or, if already admitted, I may be liable to disciplinary action, which may result in my expulsion from NUS.
- ▶ I understand that the provision of any inaccurate or false information may render me liable to prosecution in a court of law in Singapore.
- ▶ I understand that if I have been convicted of a criminal offence by a court of law of any country, I must submit all relevant information together with this application.
- ▶ I understand that the University has not engaged any external agencies to undertake graduate student recruitment on its behalf and it reserves the right to reject without giving reasons to applications submitted through any external agencies.
- ▶ I hereby authorize NUS to obtain and verify any part of the information given by me from or with any source, as it deems appropriate.

1 Are you currently, or have you ever been under investigation, charged with or subject to disciplinary action or enquiry for any misconduct, scholastic or otherwise, at any educational institution?

-- Select Here -- ▾

If yes, please specify (maximum 300 characters)

2 Have you ever been convicted of any offence by a court of law in any country or are there any court proceedings pending against you anywhere in respect of any offence?

-- Select Here -- ▾

If yes, please specify (maximum 300 characters)

You are applying for the following programme

Preference	Application Number	Academic Year	Semester	Programme
4	2015051158	2015/2016	2	Doctor of Philosophy (Biomedical Engineering)

[Previous](#)

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## Personal Data Notice & Consent

- The National University of Singapore ("NUS") manages and administers undergraduate and graduate courses in NUS, including processing applications for the admission of candidates to NUS ("Admission"). To manage and administer the undergraduate and graduate courses in NUS, including the applications for Admission, NUS will necessarily need to collect, use, disclose and/or process certain personal data or personal information about the individual that has submitted an application for Admission (the "Applicant").
- Such personal data will be collected, used, disclosed and/or processed by NUS for the purpose(s) of:
  - Processing the Applicant's interest in and application(s) for Admission;
  - Administering and/or managing the Applicant's application(s) for Admission and Enrolment;
  - Making of any offer(s) of acceptance to courses in NUS;
  - Administering and/or managing the Applicant's relationship with NUS (including the mailing of correspondence, statements or notices to the Applicant, which could involve the disclosure of certain personal data about the Applicant to bring about delivery of the same, as well as on the external cover of envelopes / mail packages);
  - Carrying out due diligence or other screening activities (including background checks) in accordance with legal or regulatory obligations or risk management procedures that may be required by law or that may have been put in place by NUS, including the obtaining of references and/or other information about the Applicant from the Applicant's previous education institute(s);
  - Responding to any enquiries by the Applicant;
  - Processing the Applicant's application(s) for scholarships and/or financial aid as part of the Admission process, and if successful, administering and/or managing the Applicant's scholarship and/or financial aid programmes, which may include use of personal data for direct marketing purposes for development and fund raising activities and disclosure of personal data to donors and/or external organisations for purposes of event invitations, surveys and/or publicity of NUS' financial aid programmes;
  - Investigating fraud, misconduct, any unlawful action or omission relating to the Applicant's application for Admission, and whether or not there is any suspicions of the aforementioned;
  - Responding to requests for information from public agencies, ministries, statutory boards or other similar authorities (including but not limited to the Ministry of Defence, Ministry of Education and Ministry of Health) from time to time;
  - Carrying out market related or similar research and analysis for NUS' operational strategy and policy planning purposes;
  - If consented to by the Applicant in the registration form and/or other methods of consent notification, sending the Applicant marketing, advertising and promotional information, including materials and information on undergraduate and graduate courses in NUS, residential options and general student-related activities within NUS, as well as related talks, seminars and/or events via postal mail, electronic mail, SMS or MMS, fax and/or voice calls; and
- Such personal data of the Applicant will/may be disclosed by NUS to third party service providers or agents (whether in Singapore or elsewhere in the world where such service providers are sited) for one or more of the above Purposes, as such third party service providers or agents, if engaged by NUS, would be processing the Applicant's personal data for NUS, for one or more of the above Purposes.
- By completing the online application form and clicking the "Submit" button, the Applicant :
  - Consents to NUS collecting, using, disclosing and/or processing the Applicant's personal data for the Purposes as described above; and
  - Consents to NUS transferring the Applicant's personal data out of Singapore to NUS's third party service providers or agents for the Purposes as described above.
- If the Applicant has any questions relating to NUS's collection, use and disclosure of the Applicant's personal data, the Applicant may contact the Data Protection Officer at [dpo@nus.edu.sg](mailto:dpo@nus.edu.sg) or call 8776 2835 or such other person as NUS may designate, from time to time, whether by informing the Applicant through any letter, circular, notice or email.
- For the avoidance of doubt, in the event that Singapore personal data protection law permits an organization such as NUS to collect, use or disclose the Applicant's personal data without the Applicant's consent, such permission granted by the law shall continue to apply.

BEFORE YOU CLICK ON THE 'SUBMIT' BUTTON, CAREFULLY READ THE ABOVE CONTENTS OF THIS DOCUMENT. BY CLICKING THE 'SUBMIT' BUTTON, YOU ACKNOWLEDGE THAT YOU HAVE READ AND FULLY UNDERSTAND THE CONTENTS OF THIS DOCUMENT AND YOU HEREBY GIVE YOUR CONSENT AS SET OUT ABOVE AS WELL AS CONSENT TO NUS COLLECTING, USING, DISCLOSING, PROCESSING AND/OR TRANSFERRING OUT OF SINGAPORE, YOUR PERSONAL DATA FOR ONE OR MORE OF THE PURPOSES DESCRIBED IN THIS DOCUMENT.

[<< Back to Home](#)

[Submit](#)

Click on the "Submit" button to submit your application online.

Go through the steps again from Slide 6 onwards if you wish to apply for other programmes.

After submitting your application online, you can click on “View Application / Make Payment” to make / view payment as well as to view the following:

- *Application Form ( click on the respective Application Number )*
- *Checklist ( status updated by admission staff upon receiving your supporting documents )*
- *Instructions from Faculty/School*
- *Supporting documents uploaded*
- *Application Status*
- *Admission Status*

## View Application / Make Payment

Note:

▶ Click on the application number to retrieve your application form in Adobe PDF format.

Application Number	Programme	Checklist	Instruction	Documents Uploaded	Payment	Application Status	Admission Status
<a href="#">2015051130</a>	Doctor of Philosophy (Malay Studies)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Submitted online	N.A
<a href="#">2015051092</a>	Master of Computing (MComp by Coursework)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Submitted online	N.A
<a href="#">2015051158</a>	Doctor of Philosophy (Biomedical Engineering)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Physical application verified	Pending Interview

PETER TAY

Basic Programme Info ⓘ

View Application/Make Payment

Referee Details

## View Checklist

Application Number	Programme
2015051158	Doctor of Philosophy (Biomedical Engineering)

### Checklist Items

- ✓ Test Score (eg GRE, GMAT, TOEFL, IELTS)
- ✓ Received physical application form
- ✗ Copy of Employ'm't Pass/WorkPermit/S-Pas
- ✗ Copy of Financial Statement
- ✗ Passport Photo
- ✗ Resume/CV
- ✓ Test Score - GRE
- ✓ Test Score - TOEFL
- ✗ Test Score - IELTS
- ✓ Motivation Letter
- ✗ Gmail, Referee Report

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## View Instructions

Application Number	Programme
2015051158	Doctor of Philosophy (Biomedical Engineering)

Please go through the following instructions applicable to the current programme that you are applying:

Thank you for applying to the graduate programme (M.Eng./Ph.D.) in Faculty of Engineering.

### (A) Online submission

After you have completed an online submission, for **each programme** that you are applying to, you should enclose the following documents, to be posted to the Department you are applying to [please refer to section (D) for the mailing address].

- Printout of the Application Form (click on 'Manage Applications' on the left menu, click on the "Application Number" hyperlink).
  - Proof of Payment - printout of the e-receipt (Application Fee of S\$20 for each programme, we accept major credit/debit cards).
  - Proof of Citizenship (local identification card with photo/copy of passport preferred).
  - Photocopy of University Transcript / Results Slips (with English translation, where applicable)
- (Please request your University to send Original/ certified true copy transcript directly to NUS in an official SEALED envelope with its flap bearing the security seal of the University and the signature of the Registrar or representative).**
- Degree scroll / Degree certificate (if available).
  - TOEFL/IELTS and GRE/GATE scoresheets (copies in the first instance; please request ETS to post the original score to the department you are applying to).
  - Copy of publication(s), if applicable.

# Above to be arranged in descending order, starting with the Printout of the Application Form.

In addition to the above, your application will not be complete without the receipt of 2 Referee Reports, which your referees will submit online. Please indicate their email contacts accurately when associating the referees with your application. There is no need for hardcopy letters. **Note** : referees will receive our auto-generated notice AFTER you submit an application; and they have a grace of 30 days to complete their reports online.

## Documents Upload

Application Number	Programme
2015051158	Doctor of Philosophy (Biomedical Engineering)

### Documents Uploaded

Document Type	Document Name	File Size	
Photo ID	20151006210151.jpg	539.24 KB	<a href="#">View</a>
Photo ID	20151006210151.jpg	539.24 KB	<a href="#">View</a>
Transcript	transcript.pdf	82.86 KB	<a href="#">View</a>
Degree Scroll	degree scroll.pdf	82.62 KB	<a href="#">View</a>
Others	5 NewsOct07.pdf	140.34 KB	<a href="#">View</a>
Total Size:			1.35 MB

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# Making Online Payment

## View Application / Make Payment

**Note:**

Click on the application number to retrieve your application form in Adobe PDF format.

Application Number	Programme	Checklist	Instruction	Documents Uploaded	Payment	Application Status	Admission Status
<a href="#">2015051130</a>	Doctor of Philosophy (Malay Studies)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Submitted online	N.A
<a href="#">2015051092</a>	Master of Computing (MComp by Coursework)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Submitted online	N.A
<a href="#">2015051158</a>	Doctor of Philosophy (Biomedical Engineering)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Physical application verified	Pending Interview
<a href="#">2015051156</a>	Master of Science (Nursing)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">Pay/View</a>	Application Completed	Offer Declined

**Step 1:** Click on “Pay/View”.

## Payment

Type : Application

Application Number	Programme	Department	Amount	Status	Payment Deadline	Receipt
2015051157	Master of Computing (MComp by Coursework)	Dean's Office (School Of Computing)	N.A	N.A	N.A	
2015051130	Doctor of Philosophy (Malay Studies)	Malay Studies	S\$20	Not Paid		
2015051092	Master of Computing (MComp by Coursework)	Dean's Office (School Of Computing)	S\$20	Not Paid	15/09/2015	
2015051158	Doctor of Philosophy (Biomedical Engineering)	Bioengineering	S\$20	Not Paid		
2015051159	Doctor of Philosophy (Engineering & Tech Mgt)	Division Of Engineering And Tech Mgt	N.A	N.A	N.A	
2015051156	Master of Science (Nursing)	Nursing/Alice Lee Ctr For Nursing Stud	S\$20	Not Paid		

[Proceed to pay](#) [Refresh](#)

**Step 2:** Click on “Proceed to pay”.

Online payment for application fee is applicable only for application(s) which have been submitted online.

Type : Acceptance

Application Number	Programme	Department	Amount	Status	Payment Deadline	Receipt
2015051156	Master of Science (Nursing)	Nursing/Alice Lee Ctr For Nursing Stud	S\$100	Not Paid		

Online payment for acceptance fee is applicable only for application(s) upon acceptance of offer.

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## Step 3:

Check against application(s) that you wish to make payment for. Select the mode of online payment. Click the “Make Payment” button.

Please select programme(s).

\* Denotes required field

Type : Application

Application Number	Programme*	Department	Amount	Payment Deadline
2015051157	Master of Computing (MComp by Coursework)	Dean's Office (School Of Computing)	N.A	N.A
<input type="checkbox"/> 2015051130	Doctor of Philosophy (Malay Studies)	Malay Studies	S\$20	
2015051092	Master of Computing (MComp by Coursework)	Dean's Office (School Of Computing)	S\$20	15/09/2015
<input checked="" type="checkbox"/> 2015051158	Doctor of Philosophy (Biomedical Engineering)	Bioengineering	S\$20	
2015051159	Doctor of Philosophy (Engineering & Tech Mgt)	Division Of Engineering And Tech Mgt	N.A	N.A
<input type="checkbox"/> 2015051156	Master of Science (Nursing)	Nursing/Alice Lee Ctr For Nursing Stud	S\$20	

Payment Mode\*

- Credit/Debit Card (VISA, MasterCard)
- Internet Debit Card
- Amex Credit Card

Online payment for application fee is applicable only for application(s) which have been submitted online.

[Make Payment](#)

Once you have clicked on the “Make Payment” button, you will be re-directed to the website of the internet payment service provider. Please take note on the following important points

- Please leave your browser open after making payment until you get to see the payment receipt. Do not use the BACK or RELOAD/REFRESH browser functions or CLOSE browser while using the service until the payment receipt or the Error page is displayed.
- For payment method Direct Debit via internet banking:
  - Browsers supported are Internet Explorer, Mozilla Firefox, Safari and Chrome.
  - Please disable pop-up blocker.
- For payment method Credit/Debit Card (VISA/Mastercard), a one-time password (OTP) is required to authenticate the cardholder's identity. You will be redirected to a page to enter the OTP (which is issued by the card issuing bank to the cardholder by SMS or token) before payment can be completed. For cards issued outside Singapore, authentication or the issue of OTP may vary.
- Please click [here](#) to view the scheduled maintenance schedule for the month.
- The minimum payment amount is SGD\$20. The maximum payment amount is subject to your bank's withdrawal or credit card limit or SGD\$50,000 (whichever is lower).

# Making Online Payment (cont'd)

## Credit/Debit Card (Visa/MasterCard)

**Billing Information** \* Required field

First Name \* Wee Wee  
Last Name \* Tan

**Your Order**

Total amount SGD 100.00

**Payment Details**

Card Type \*  VISA Visa  MasterCard

Card Number \* 4000000000000002

CVN \* 123

Expiration Date \* 01 2016

## Internet Debit Card

**eNETS** Thursday, 06 February 2014

debit from bank account

If you are using a POP-UP BLOCKER, please add the following list as your allowed sites. Otherwise, the relevant transaction pages from the banks cannot be displayed, and your transaction request cannot be processed. [Click here for pop-up blocker FAQ.](#)

- www.enets.sg
- dba2pay.dbs.com (for DBS/POSB Account holders)
- uniservices1.uobgroup.com (for UOB Account holders)
- www.citibank.com.sg (for Citibank Account holders)
- www.scb.com (For SCB account holders)
- www.pls.com.sg (For Plus account holders)

**Transaction Information**

Merchant Name: NUS Test Account  
Merchant Reference Code: 003890DA2000447  
NETS Reference Code: 20140206111548971  
Merchant Hostname: at.sps@1.nus.edu.sg  
Amount: SGD 95.00

**Important Notice:** Please note down the transaction information in this section just in case you need to raise any query on this transaction.

**SINGAPORE BANK SELECTION**

Bank:

Please do not use your BACK or RELOAD/REFRESH browser functions or CLOSE your browser while using this service.

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## American Express Credit Card

**AMERICAN EXPRESS**

Merchant name: **National University of Singapore** TEST MODE

Payment Method: **POWERED BY Dialect SECURE PAYMENTS**

Pay securely using SSL+ by clicking on the card logo below:

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## Payment

Type : Application						
Application Number	Programme	Department	Amount	Status	Payment Deadline	Receipt
2014051022	Graduate Diploma in Maritime Law and Arbitration	Law	S\$20.00	Paid		<b>100503</b>
2014051023	Master in Public Policy	Lee Kuan Yew School Of Public Policy	N.A	N.A	N.A	

You can click on the "Receipt" link to view / print the receipt.

NATIONAL UNIVERSITY OF SINGAPORE  
21 Lower Kent Ridge, University Hall, UHT #03-02  
Tan Chin Tuan Wing, Singapore 119077. Tel: 6775 6666

Receipt

No - 100503  
Date (dd/mm/yyyy hh:mm:ss) : 02/06/2015 10:18:46  
Co. Reg./GST Reg. No - 200904346E

Received From	aaa
Amount (Inclusive of GST where applicable)	20
In Payment of Type	Graduate Admission Fees Application

Academic Year	Semester	Programme	Department	Currency	Application Number	Fees
2015/2016	1	Graduate Diploma in Maritime Law and Arbitration	Law	Singapore Dollar (SGD)	2014051022	20

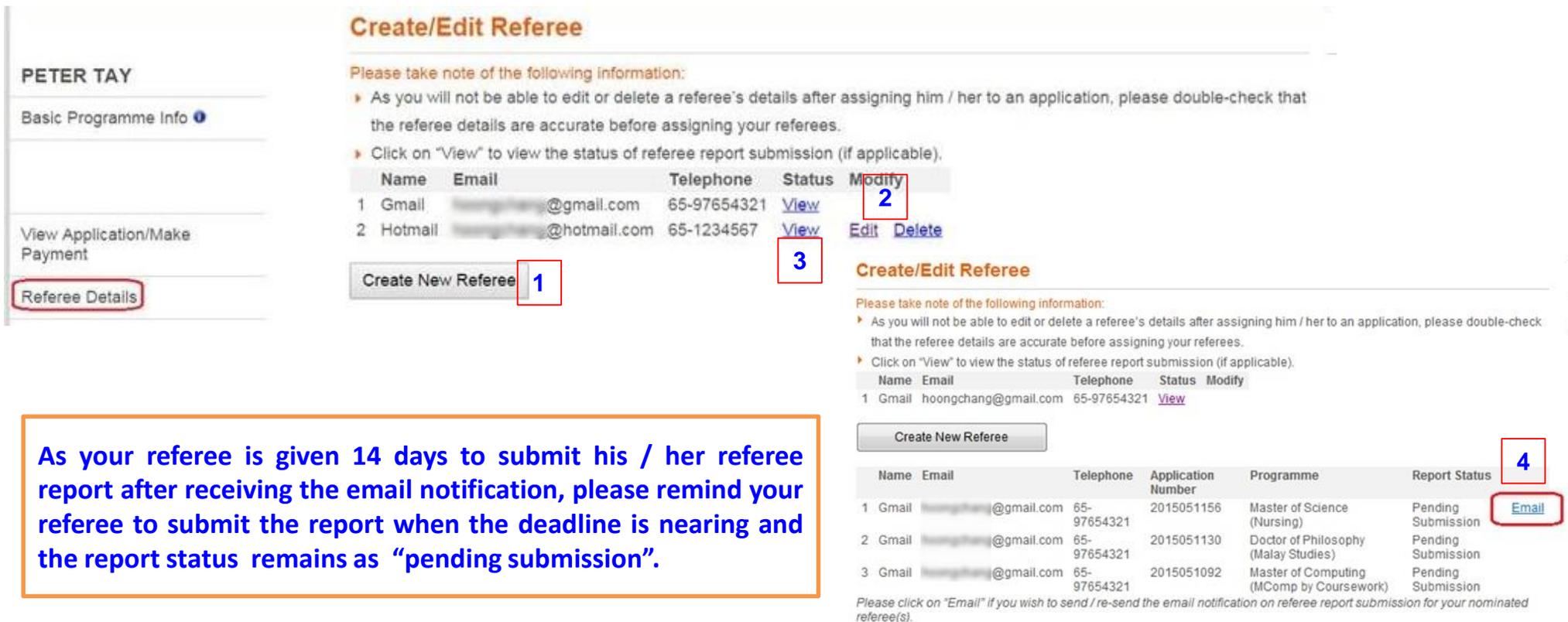
For electronic means of payment, it is understood that the applicant has agreed to pay the amount according to card issuer agreement. This is a system generated document. No signature is required.

[Print](#) [Close](#)

# Referee Details

Click on “Create/Edit Referee” to do the following:

1. Create info for new referee
2. Edit / delete info for existing referee
3. View online submission status of referee report
4. Trigger email notification to referee on referee report submission



**Create/Edit Referee**

Please take note of the following information:

- As you will not be able to edit or delete a referee's details after assigning him / her to an application, please double-check that the referee details are accurate before assigning your referees.
- Click on "View" to view the status of referee report submission (if applicable).

Name	Email	Telephone	Status	Modify
1	Gmail [redacted]@gmail.com	65-97654321	<a href="#">View</a>	<a href="#">Modify</a>
2	Hotmail [redacted]@hotmail.com	65-1234567	<a href="#">View</a>	<a href="#">Edit</a> <a href="#">Delete</a>

[Create New Referee](#)

**Create/Edit Referee**

Please take note of the following information:

- As you will not be able to edit or delete a referee's details after assigning him / her to an application, please double-check that the referee details are accurate before assigning your referees.
- Click on "View" to view the status of referee report submission (if applicable).

Name	Email	Telephone	Status	Modify
1	Gmail hoongchang@gmail.com	65-97654321	<a href="#">View</a>	

[Create New Referee](#)

Name	Email	Telephone	Application Number	Programme	Report Status
1	Gmail [redacted]@gmail.com	65-97654321	2015051156	Master of Science (Nursing)	Pending Submission
2	Gmail [redacted]@gmail.com	65-97654321	2015051130	Doctor of Philosophy (Malay Studies)	Pending Submission
3	Gmail [redacted]@gmail.com	65-97654321	2015051092	Master of Computing (MComp by Coursework)	Pending Submission

Please click on "Email" if you wish to send / re-send the email notification on referee report submission for your nominated referee(s).

[Email](#)

As your referee is given 14 days to submit his / her referee report after receiving the email notification, please remind your referee to submit the report when the deadline is nearing and the report status remains as “pending submission”.

## Change Password

**PETER TAY**

Basic Programme Info ⓘ

View Application/Make  
Payment

Referee Details

Change Password

Old Password\*

New Password (minimum 6 characters)\*

Confirm New Password (minimum 6 characters)\*

Submit

*Thank you*